



Thank you for your interest in pursuing a degree at Wilmington University! We offer both undergraduate and graduate programs in a wide range of instructional areas. For a complete list of programs, please

## First time F-1 Student Applicants

Applying for admission as an F-1 student is a multi-step process. Your Designated School Official (DSO) will provide you with information and assistance throughout this process. Application and required documents must be received by the following deadlines:

**Fall Semester Applicants by July 31**

**Spring Semester Applicants by November 30**

**Summer Semester Applicants by March 31**

Once you submit all the required documents, you will be issued a form I-20.

With your form I-20, you will pay the Student Exchange Visitor Information System (SEVIS) fee.

After receiving your form I-20 and payment of the SEVIS fee, you will need to schedule a visa interview at the U.S. Embassy of your choosing. Please visit the following website for

more information. After you receive your form I-20, you can enter the U.S. up to thirty (30) days prior to the program start date on your form I-20.

## Transfer Students

If you are currently holding a valid F-1 visa and transferring your SEVIS record from another institution in the U.S. to Wilmington University, you must submit all the required documents listed on the Document Admission Checklist. Once all the required documents are submitted, you will receive an acceptance letter with a transfer request to be sent to your current institution.

Once accepted, you must work with your transfer institution and Wilmington University to ensure the timely transfer of your SEVIS record. If you have any questions or concerns, please contact your DSO.

**Wilmington University**  
**Attn: International Admissions**  
320 N. DuPont Hwy  
New Castle, DE 19720  
Phone: 1-877-967-5464  
E-mail: [international@wilmu.edu](mailto:international@wilmu.edu)

# **F-1 STUDENT ADMISSION DOCUMENT CHECKLIST**

**ALL APPLICANTS**

# **AFFIDAVIT OF SUPPORT**

For an F-1 International Student

Name of Student: \_\_\_\_\_

# **SEVIS FEE PROCEDURES**

## **For First-Time International Students**

The US Department of Homeland Security (DHS) now charges a fee of \$350 per student to use the Student and Exchange Visitor Information System (SEVIS). Before you apply for your first F-1 visa for entry into the United States, you must pay the SEVIS fee. You will find instructions below for paying the SEVIS fee.

**DO NOT SEND THE ORIGINAL FORM I-901 TO WILMINGTON UNIVERSITY – KEEP THE RECEIPT FOR FUTURE PROOF OF PAYMENT! YOU WILL NEED TO PRESENT IT AT YOUR INTERVIEW AND U.S. PORT OF ENTRY**

**1. Obtain the fee payment Form I-901**

- a. Access Form I-901 on the internet at [www.fmjfee.com](http://www.fmjfee.com)

**2. Complete Form I-901, answering all questions**

- a. You must have a Form I-20 to complete the I-901  
b. F-1 applicants must include the Wilmington University school code: **PHI214F00138000**

**3. Pay the \$350 SEVIS Fee**

- a. **By personal check, money order or foreign draft drawn on a US bank**  
**Student/Exchange Visitor Processing Fee**

**I-901**