

Office of Undergraduate Studies  
University of South Florida  
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# ANNUAL REPORT

## AY2015-2016

The multiple roles, functions and responsibilities of the units that comprise Undergraduate Studies academic colleges and departments, in the various offices of Student Affairs, and in other University entities to facilitate the best possible programs and services

for undergraduate students. The list of accomplishments in this Annual Report includes the results of direct services and activities provided by individuals and offices reporting to UGS and many other accomplishments through partnerships with the Office of Graduate Studies, academic colleges, W (K) /library, Student Affairs, USF Sarasota Manatee, USF St. Petersburg and many others throughout the University.

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# QUALITY ENHANCEMENT PLAN

The Quality Enhancement Plan, the Global Citizens Project was successfully reviewed by the SACSCOC Site Reaffirmation Committee in April 2015. With no recommendations to address, focus shifted to implementation in 2015/2016. As a first step, SVC 2049 was renovated and the Global Citizens Project office was formally established. The following four hires were completed: an Assistant Director, two Professional Development Specialists and an Assessment Specialist.

Major emphasis throughout the year was placed on developing and putting in place the systems, procedures, and criteria related to the three strategic goals of the QEP (Global FKL, Global Pathways, and the Global Citizen Awards) and supporting programming (Professional Development and Assessment). S

# STUDENT SUCCESS

## Student Academic Appeals and Grievances

This calendar year, the Office of Undergraduate Studies (UGS) processed 356 academic petitions and appeals, academic sanctions on 51 students for academic integrity misconduct and multiple communication notices to the academic deans for 45 student suspensions or dismissals determined by the Office of Student Rights and Responsibilities.

The Office approved 226 double major requests and denied or asked for reapplications for 7 others. A total of 195 dual degree requests were approved, with denials or reapplications requested for 7 others. These applications for double majors and dual degrees were reviewed in coordination with college academic advisors for the purpose of monitoring Excess Credit Hours for students and the University. The number of double majors and dual degrees awarded in 2015 were 110.

UGS also assisted Student Affairs and the Registrar with college notifications, degree designations and planning for honors for 14 deceased students with 9 being memorialized in the Student Government's Student Memorial Service for 2015

## Academic Advising & Tracking

The Office of Undergraduate Studies (UGS) continued expanding its partnerships across USF as well as with other institutions in 2015-2016 to enhance student success through the Office for Academic Advising Initiatives (OAAI). Building on related efforts in UGS during the last few years, the office was created through integration of the academic tracking and advising functions, the Office of Academic Advocacy, and a renewed focus on enhancing state and community college relations.

In the area of academic tracking and advising, progress was made in a number of key areas including receipt of an iPASS grant from the Bill & Melinda Gates Foundation for \$225,000 across three years. The iPASS (Integrated Planning & Advising for Student Success) grant is focused on enhancing educational planning, counseling/coaching, and targeting risk/intervention and will allow USF to further build on recent prior efforts to develop an effective academic planning/tracking system as well as to integrate predictive analytics. Key areas of additional pr

# STUDENT SUCCESS

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survey first year students who did not return for spring and to encourage students on academic probation to meet with an academic advocate to review options.

Improvements to academic policy and process continue to be a priority for OAA. The central

# STUDENT SUCCESS

# STUDENT SUCCESS

recent grant writing cycle yielded a perfect score and another five-year SSS grant totaling \$1,448,690 for 2015-2020. The funding will enable the program to continue providing access and support for first-generation and low-income USF students. All SSS scholars enter during the summer and participate in a high-impact six-week Summer Program. Services include reserved space in the residence hall with like peers-enrolled in 9 credit hours, mandatory workshops, intrusive coaching and counseling by professional staff, peer coaches that address non-cognitive factors designed to enhance retention. During the 2015-2016 academic year, scholarships totaling \$9815.00 were awarded to program participants to enhance (ss)11.1(o)11.1(l)ared9r, l 0.257 Tw 0.337 0 T4( \$)-3 f.6 \$kc2014 0.005-r707(ae



# STUDENT SUCCESS

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*f* 80,966 unique visitor to the Orientation website  
*f*

# STUDENT SUCCESS

- x STEM Tutoring –Student visitors to the tutoring areas supporting Calculus and Physics have again increased significantly this year by 31% as compared to the same time last year. While additional tutors were added to these areas, due to space constraints, the areas are routinely overextended (too many students per tutor and insufficient space) causing students to leave without services.
- x Tutor Training – We have now completed our first year as a fully CRLA certified Tutor.

# STUDENT SUCCESS

Sessions and 4 other institutions, including Hofstra and Dartmouth, are working with our staff to offer a similar approach on their campuses.

- f* Compression Sessions This new option affords more opportunities for students to “walk-in” for quick feedback questions. If more time is needed students are encouraged to make an appointment. Compression sessions are offered daily at different times each day.
- f* Imbedded Tutoring - Certain USF writingintensive classes participate in embedded tutoring. This program allots one writing consultant per class, who

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# STUDENT SUCCESS

including several from Pharmacy and Medicine. This past year, ASC staff researched different approaches at a variety of institutions and plans are underway to consider developing undergraduate peer coaches who would be trained in basic strategies and serve to triage each student's need for higher level intervention.

Usage: Summer, Fall & Spring (thru April 20) 63 Students/113 Sessions

- x National Conference Host- This past year, Dr. Maher was elected to the VP position of the National College Learning Center Association. In that role, she will be the chair of the upcoming 2016 conference





# ACADEMIC PROGRAMS

Bachelor of Science in Applied Science





# ACADEMIC PROGRAMS

researchers indicated that they gained elevated confidence across 12 research competencies.

- x **OUR Funding, Presentation and Publications** The Director completed the first year of the USFHHMI STEM Academy program to 116 incoming first year STEM majors. The program had 99% retention rate, 94% STEM major retention and average of 3.50 GPA for the cohort. The initiative also provided 5 STEM doctoral students and 17 UG peers professional evidence of mentorship and enhanced STEM pedagogy. The Dir. Also managed a STEM Living Learning Community for a cohort of 32 STEM Academy Scholars.

The OUR Director, Lisa Piazza (assistant Dir.) and Andrew Smith had a peer reviewed paper accepted for the CUR Quarterly that will be published in summer 2016. Creating Librarian-Mentored Undergraduate Research Projects that Promote Innovative Partnerships between Campus Units The OUR Director was accepted to present a platform session at the 2016 Society of Toxicology Annual meeting and also presented a session on Enhancing Oral Communication Skills.

The OUR Director won the bid for USF to host the CUR Biennial Conference in June 2016. USF is the first university in Florida to host this National conference that will bring >700 faculty to USF.

- x **Scholarships and Funding:**
  - f The Research in Arts Scholarship

# ACADEMIC PROGRAMS

of the State of Florida Universities Over 25% of the students presenting projects are in their first or second year at USF showing the high level of early engagement in research that



# ACADEMIC PROGRAMS

## Air Force ROTC

The University of South Florida's Air Force ROTC (AFROTC) Detachment 158 "Flying Bulls" continue to train, educate, motivate and commission leaders of uncompromising character for the United States Air Force (USAF). Cadet enrollment for the 2015-16 Academic Year reached as high as 131 cadets in early Spring 2016 semester, and is currently at 114 cadets from the University of South Florida and 14 other crosstown colleges and universities. Financial impact to the university totaled \$512,930.38: \$287,415.34 for 43 cadets on scholarship, and \$225,515.04 in stipend payments to the scholarship cadets plus 22 non-scholarship cadets on contract. The 2016 graduating and commissioning class consisted of 11 outstanding Second Lieutenants assigned throughout the Air Force in prestigious positions of training and military leadership. One of these officer candidates graduated with honors as Distinguished Graduate placing him in the top 10 percent of Air Force cadets in the nation.



## COMMUNITY AND STATE COLLEGE RELATIONS

The area of State & Community College (S&CC) Relations improves the transfer student experience through the development of new processes, enhancing relationships across campus to form better communication patterns and cultivate new partnerships with stakeholders at State and Community Colleges, most notably Hillsborough Community College (HCC), St. Pete College (SPC), Pasco-Hernando State College (PHSC), Polk State College (PSC), State College of Florida - Manatee/Sarasota (SCF) and College of Central Florida (CCF). The area's work includes collaborative advising between institutions, outreach events and onboarding of new transfer students, and identifying possible enhancements for course articulation.

